

Members Present: Sloan, Petty

Absent: Kent

Others Present: Adm. Bradley, Clerk Zeman, J. Ostrander, K. Stieve, T. Pinion, W. Peterson

Call to Order –Ald. Sloan called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Petty, seconded by Sloan to approve the minutes of October 26, 2021. Motion carried unanimously. Moved by Petty, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Sloan to recommend to Council for approval of the accounts payable for **\$598,755.04**. Motion carried unanimously.
- b) **Property Insurance Renewal** – J. Ostrander noted that the annual premium increased about \$11,000 from prior years; it's the replacement cost of items that is driving this increase. The City did take out BIDS for this coverage for 2021. Moved by Petty, seconded by Sloan to recommend to Council for approval of the one-year renewal for Property Insurance with MPIC (Municipal Property Insurance Company). Motion carried unanimously.
- c) **Inter-Governmental Agreement** – C. Bradley explained that this is updating the bylaws. In an effort to alleviate the burden on the levy limits, by adopting these bylaws and the subsequent resolution, provided the other **municipalizes** do the same, it brings the bylaws to conformity with state statutes and creates it as a true district. By doing so, a district then becomes exempt from Levy Limit and allowed the CPI plus 2%. Ald. Petty notes that this agreement has been reviewed by the other municipalities as well as legal counsel. C. Bradley explained that while this is still a tax on the tax payers, the normalization of the cost is over the entire district and not just the City of Baraboo. We are going to attempt making this effective for 2021 tax, collected in 2022. Moved by Petty, seconded by Sloan to recommend to Council approving the City of Baraboo to enter into an Inter-Governmental Agreement with the Baraboo District Ambulance Service (BDAS). Motion carried unanimously.
- d) **MSA Design Contract** – T. Pinion explained that in order to fulfill the City's obligation of the development agreement with Cornerstone Village, LLC the Jackson Property development we have to be prepared to put in the necessary infrastructure in early 2022. Three different consulting firms were reviewed and staff recommends contracting with MSA Professional Services, the low bidder. Moved by Petty, seconded by Sloan to recommend to Council authorizing the City to sign the contract with MSA Professional Services for the design of the 2022 Jackson Farm Public Improvements at a cost of no more than \$140,200. Motion carried unanimously.
- e) **Temporary Limited Easement** – W. Peterson explained that in 2022 we are projecting to do a rehabilitation on the County A tower. The present tower sits on 1/3 of an acre and with all of the equipment that will be needed for the rehabilitation, and the temporary relocation of the US Cellular tower, we need a little more space. We have contacted the adjoining property owner and negotiated an additional 1/3 acre for the duration of the project. The agreed upon fee is \$500 and the project should last approximately 8-10 weeks. Moved by Petty, seconded by Sloan to recommend to Council authorizing the City to acquire a 0.33-acre (110'x132') **Temporary Limited Easement immediately west of the existing tower property from the adjoining property owner for the duration of the 2022 County A Tower Rehabilitation Project**. Motion carried unanimously.
- f) **BID Preliminary Assessment** – The Committee reviewed the BID budget-operating plan and preliminary assessment totaling \$46,900. The public hearing is set for November 23, 2021. Moved by Petty, seconded by Sloan to amend the resolution noting the amount of the proposed assessment is

based on the 2021 tax roll assessment and recommend approval of the 2022 Business Improvement District (BID) budget-operating plan and preliminary assessment and set the public hearing for November 23, 2021. Motion carried unanimously.

Information Items

- a. Review of the Fire Dept. Report, Village and Towns Budget

Adjournment – Moved by Petty, seconded by Kent and carried to adjourn at 6:27pm.
Brenda Zeman, City Clerk